

City of Piedmont
COUNCIL AGENDA REPORT

DATE: June 21, 2021

TO: Mayor and Council

FROM: Sara Lillevand, City Administrator

SUBJECT: Public Hearing on Proposed Budget for 2021-22, Proposed Levy of the Municipal Services Special Tax, and Proposed Levy of the Special Municipal Sewer Tax and Consideration of the Proposed Operating and Other Funds Budgets, Schedule of Fees and Charges, and Appropriations (Gann) Limit

RECOMMENDATION

Take the following actions with regard to the proposed 2021-22 budget with a separate motion for each of the items:

- a. Adopt the following resolution which approves the 2021-22 Operating Budget and sets total appropriations at \$31,173,188 (Table 1).**

Resolved, that the City Council adopts the Proposed 2021-22 Operating Budget in the amount of \$31,173,188.

- b. Adopt the following resolution which approves the 2021-22 Other Funds Budget and sets total appropriations at \$8,262,992 (Table 1, bottom).**

Resolved, that the City Council adopts the Proposed 2021-22 Other Funds Budget in the amount of \$8,262,992.

- c. Adopt the following resolution which approves updates to the City's adopted Schedule of Fees and Charges as reflected in Attachment A.**

Resolved, that the City Council approves the updated fees and charges as set forth in the Schedule of Fees and Charges in Attachment A .

- d. Approve the following resolutions necessary to establish the annual appropriations limit for 2021-22 as presented in Attachment B.**

Resolved, that the population percentage increase for the County of Alameda be used for computing the 2021-22 appropriation limit for the City of Piedmont.

Be It Further Resolved, that the use of growth in the California Per Capita Personal Income be used for computing the appropriation limit for the City of Piedmont for 2021-22.

Be It Further Resolved, that following public notice of the availability of the documentation used in the determination of the appropriation limit pursuant to Section 7910 of the Government Code and Article X111(B) of the California Constitution, as amended by Proposition 111 and SB 88, the City Council does hereby establish the appropriation limit for 2021-22 of \$28,391,461.

e. Adopt the following resolution necessary to levy the Fiscal Year 2021-22 Municipal Services Special Tax.

WHEREAS, the City Council, in accordance with the provisions of Chapter 20B of the City Code, has held a public hearing relating to the need to assess the Municipal Services Special Tax for the 2021-22 tax year commencing July 1, 2021; and

WHEREAS, the City Council, after fully considering all of the information and materials before it, determines in accordance with Section 20B.2 of the City Code that the cost of providing the general municipal services for the 2021-22 tax year exceeds the amount of funds generated through other revenue and income for such services; and

WHEREAS, the City Council further determines that a general Municipal Services Special Tax must be levied for the 2021-22 tax year in order to provide the municipal services required by the residents of the City; and

WHEREAS, after reviewing the financial and tax data available, the City Council determines that the amount to be raised by the Municipal Services Special Tax is estimated at \$2,422,000 and that the tax should be set at the rates set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED, that based upon the foregoing findings and determinations the City Council does hereby levy a general Municipal Services Special Tax in the estimated amount of \$2,422,000 for the 2021-22 tax year pursuant to Chapter 20B of the City Code at the rates set forth hereafter:

Single Family Residence	
0 to 4,999 sq. ft.	\$ 551
5,000 to 9,999 sq. ft.	\$ 620
10,000 to 14,999 sq. ft.	\$ 715
15,000 to 20,000 sq. ft.	\$ 817
Over 20,000 sq. ft.	\$ 930
Commercial Properties	
0 to 10,000 sq. ft.	\$ 930
Over 10,000 sq. ft.	\$1,395
Multi-Family Residence per unit	\$ 383
Parcels Divided by Tax Code Area Line	\$ 565

f. Adopt the following resolution necessary to levy the Fiscal Year 2021-22 Special Municipal Sewer Tax.

WHEREAS, the City Council, in accordance with the provisions of Chapter 20E.4 of the Piedmont Municipal Code, has held a public hearing relating to the need to assess the Special Municipal Sewer Tax for the 2021-22 tax year commencing July 1, 2021; and

WHEREAS, the City Council, after fully considering all of the information and materials before it, determines in accordance with Section 20E.2 of the City Code that the maximum amount to be raised by the Special Municipal Sewer Tax is \$2,802,000; and

WHEREAS, under the provisions of Section 20E.3, the tax for the fiscal year beginning July 1, 2021 shall be set forth hereafter; and

WHEREAS, that based upon the foregoing findings and determinations, the City Council does hereby levy a Special Municipal Sewer Tax with an estimated revenue of \$2,802,000 for the 2021-22 tax year pursuant to Chapter 20E of the Piedmont Municipal Code at the rates set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED, that based upon the foregoing findings and determinations the City Council does hereby levy a Special Municipal Sewer Tax with an estimated revenue of \$2,802,000 for the 2021-22 tax year pursuant to Chapter 20E of the City Code at the rates set forth hereafter:

Single Family Residence	
0 to 4,999 sq. ft.	\$625
5,000 to 9,999 sq. ft.	\$712
10,000 to 14,999 sq. ft.	\$821
15,000 to 20,000 sq. ft.	\$957
Over 20,000 sq. ft.	\$1,127
Commercial Properties	
0 to 10,000 sq. ft.	\$1,127
Over 10,000 sq. ft.	\$1,554
Multi-Family Residence per unit	\$521
Parcels Divided by Tax Code Area Line	\$625

BACKGROUND

The City Charter requires that a public hearing be held prior to adoption of the budget, the levy of the Municipal Services Special Tax, and the proposed levy for the Special Municipal Sewer

Tax. This is the second of two scheduled public hearings, the first one was held on June 7, 2021. The City Council also held a special Saturday budget workshop on May 22, 2021. The City Council may make adjustments to the budget after the public hearing and staff will amend the proposed budget to reflect any changes.

DISCUSSION

GENERAL FUND REVENUES

The City is projecting General Fund revenues in 2021-22 of \$29,685,500 compared to the current 2020-21 projection of \$30,687,086. Revenue by category is shown in the table below.

Category	2021-22		2020-21		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Property Related Taxes	\$ 22,706,000	76%	\$ 23,755,000	77%	\$ (1,049,000)	-4%
Recreation Related	\$ 2,274,500	8%	\$ 1,656,011	5%	\$ 618,489	37%
UUT & Franchise Fees	1,660,000	6%	1,710,000	6%	(50,000)	-3%
Building Permits & Planning Fees	1,312,000	4%	1,303,000	4%	9,000	1%
Buisness and Sales Taxes	780,000	3%	745,000	2%	35,000	5%
Other	953,000	3%	1,518,075	5%	(565,075)	-37%
Total	\$ 29,685,500	100%	\$ 30,687,086	100%	\$ (1,001,586)	-3%

The major sources of revenue in each category are as follows:

Property Related Taxes

Property-related taxes are the City’s primary revenue source and account for \$22,706,000 or 76% of General Fund revenues. This amount is a decrease of \$1,049,000 over the 2020-21 projected actual. The 2021-22 Proposed Budget consists of:

- Property Tax revenues, which consists of tax on secured and unsecured property, is budgeted at \$15,927,000, an increase of \$582,000 or 3.8% as compared to the 2020-21 projection. As noted earlier, the increase is lower than recent years since assessed valuations, not subject to step-up via a change of ownership, are limited to a 1.036% increase, down from the standard 2.0%.
- Real Property Transfer Tax revenue is budgeted at \$2,800,000. We are budgeting this very cautiously due to its volatility and the high rate of home sales experienced in FY 2020-21, which may indicate a peak and negatively affect future sales.
- Parcel Tax revenue, based on the measure approved by 83% of voters in March 2020, is estimated at \$2,422,000, an increase of \$12,000 or 0.5% over the 2020-21 projection. The

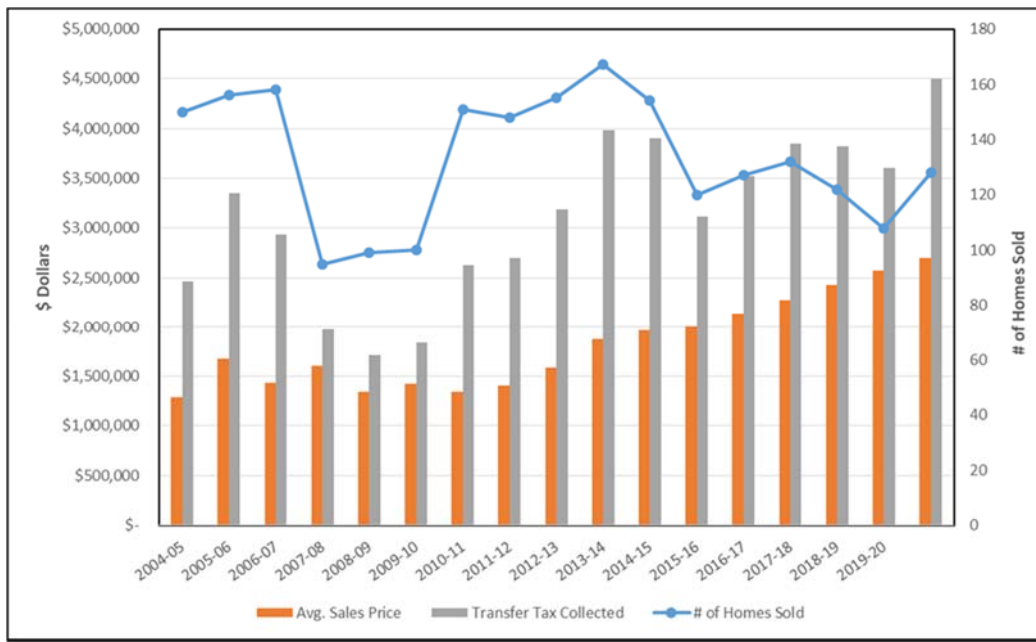
tax was approved for four years and future annual increases are limited to the lower of CPI or 4%.

- Property Tax in lieu of Motor Vehicle License Fee (MVLFF) is budgeted at \$1,477,000, a 4.0% increase over the prior year.

In 2004, the State Legislature permanently reduced the MVLFF rate from two percent to 0.65 percent and compensated cities and counties for their revenue loss with a like amount of property taxes, dollar-for-dollar. Typically, the annual change in this tax corresponds with the change in property tax.

On the following page is a table which summarizes the volatility of the housing market over the last several years.

Annual Statistics Related to Real Property Transfer Tax Revenue



Recreation Related Revenue

Recreation Related Revenue consists of revenues generated from recreation programs and facility rentals and is budgeted at \$2,274,500 in 2021-22, an increase of \$618,000 from the prior year. The major components are:

- Recreation Programs - Revenue is budgeted at \$1,366,500, an increase of \$154,000 over 2020-21 projection, but still approximately \$400,000 less than FY 2018-19 actual results. Recreation program revenue have been severely impacted by cancelled programs and reduced capacity in varying degrees since March 2020 due to COVID-19. Our recreation staff has done an outstanding job in adapting to the ever-changing rules and guidelines issued by County and State Health officials. The FY 2021-22 budget assumes limited recreation programs will continue throughout the year.

- Pre-School Program Revenue is budgeted at \$618,000, an increase of approximately \$200,000 over 2020-21 projection. The primary reason for the rise is the increase from 4 day to 5 day programming and the offering of programs during the holiday breaks.
- Facility Rentals – Our facilities have been closed since March 2020. We expect the facilities to open within the next few months in some form. We have budgeted \$290,000 for FY 2021-22, which assumes the facilities will operate at 50% capacity for the year.

Utility User Taxes & Franchise Fees

Utility User Taxes are taxes collected from residents for the use of electric, gas, water and telephone. Franchise Fees are contractual obligations collected from PG & E, Republic Services, and Comcast for the right to operate in the City.

- Utility User Taxes are budgeted at \$1,105,000 which is slightly less (4%) than the current year projection. We expect this revenue stream to be challenged as the number of residents working from home declines along with utility usage.
- Franchise Fees are budgeted at \$555,000 which is relatively flat to FY 2020-21.

Building Permits and Planning Fees

This category consists of the following construction related activities: Building Permits, Planning Fees, Plan Check Fees, General Plan Maintenance Fee, and Records Management Fees.

Proposed Revenue for FY 2021-22 is proposed at \$1,312,000 compared to a projection of \$1,303,000 for the current fiscal year.

- We are budgeting for slight declines in revenue in all areas of this category, except the General Plan Maintenance Fee. Construction activities were brisk in FY 2020-21 and we anticipate a return to more “normal” levels.
- We are proposing to raise the General Plan Maintenance Fee from \$0.007 to \$0.012 of the cost of construction projects. This will generate approximately \$125,000 in additional fees and is needed to cover the costs of the new Housing Element work and other General Plan and Zoning Code updates in the coming years.

Business and Sales Taxes

Business taxes consist of Business License and Real Estate Rental taxes. Business Licenses have been relatively stable over the past several years while Rental taxes have been increasing approximately 6% per year.

We are budgeting \$780,000, an increase of \$35,000 or 5%, from the current year for this category.

Other Revenue

Other Revenue consists of the following miscellaneous items: Other Agency Revenue, Ambulance Service Charges, Mutual Aid Assistance, and Interest Income.

We are budgeting \$953,000 for FY 2021-22 compared to a projection of \$1,518,075 in the current fiscal year, a decrease of \$565,075. The primary reason for the variance is the \$518,000 in mutual aid revenue for our assistance in battling California wildfires we earned in FY 2020-21. Due to the unpredictable nature of this revenue stream, we do not budget for this item.

GENERAL FUND EXPENDITURES

The City is budgeting \$30,390,242 in General Fund expenditures, an increase of 10% from last years projected expenditures. In developing the Proposed Budget, the City continues efforts to control and contain operating costs in all departments. The following is a summary by cost categories.

General Fund Budget by Expenditure Category

Category	2021-22		2020-21		\$ Change	
	Proposed	% of		% of		
	Budget	Budget	Projected	Total		%
Personnel Costs	\$ 19,867,577	65%	\$ 18,674,506	68%	\$ 1,193,071	6%
Maintenance & Operations	7,427,194	24%	6,013,637	22%	1,413,557	24%
Non-Departmental	3,095,471	10%	2,840,471	10%	255,000	9%
Total	<u>\$ 30,390,242</u>	<u>100%</u>	<u>\$ 27,528,614</u>	<u>100%</u>	<u>\$ 2,861,628</u>	<u>10%</u>

Personnel Costs

Personnel related costs, which includes salaries & wages, benefits, and retirement costs, is the largest overall expenditure in the General Fund at \$19,867,577, which is \$1,193,071 (6%) higher than the prior year projection. Such costs make up 65% of the total 2021-22 General Fund budget.

The tables below summarize projected personnel costs by department and by type:

Personnel Budget by Department

Category	2021-22		2020-21		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Administration	\$ 1,972,779	10%	\$ 1,685,222	9%	\$ 287,557	17%
Public Works	2,023,907	10%	1,894,055	10%	129,852	7%
Planning & Building	1,230,814	6%	1,147,608	6%	83,206	7%
Recreation	1,717,616	9%	1,480,979	8%	236,637	16%
Police	6,284,367	32%	5,901,746	32%	382,621	6%
Fire	6,638,094	33%	6,564,896	35%	73,198	1%
Total	\$ 19,867,577	100%	\$ 18,674,506	100%	\$ 1,193,071	6%

Personnel Budget by Type

Category	2021-22		2020-21		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Salaries	\$ 13,534,711	68%	\$ 13,435,463	72%	\$ 99,248	1%
Health Insurance	1,912,159	10%	1,506,374	8%	405,785	27%
Retirement	3,628,586	18%	3,029,100	16%	599,486	20%
Other Benefits	792,121	4%	703,569	4%	88,552	13%
Total	\$ 19,867,577	100%	\$ 18,674,506	100%	\$ 1,193,071	6%

In FY 2020-21 the City negotiated a one-year contract extension with the Fire and Police unions, agreeing to a 3% salary increase and all cost sharing agreements remained intact. The City is currently negotiating labor contracts with all of its labor groups for Fiscal Year 2021-22 and beyond.

Salaries expense for FY 2021-22 is budgeted at \$13,534,711 which is a 1% increase compared to the FY 2020-21 projection. Salary expense includes an assumed 3% overall wage increase, one proposed new position (Communications Manager), and the assumption of full staffing.

In addition, as compared to the prior year projection (2020-21), the most significant changes in personnel costs are as follows:

- Health Insurance – The proposed budget reflects an increase of \$405,785 over last year. The increase is primarily due to an assumed 5.5% increase in premium rates, the assumption of full staffing, and the offering of limited benefits to some regular part time Pre-School and Schoolmates staff.
- Retirement - Employee retirement costs are increasing almost \$600,000 over last year. After a 4-year phased approach to benefit cost sharing, all City employees have assumed the full cost of their “Employee Contribution” in 2017-18. In addition, employees will continue to contribute a portion of the Employer’s Contribution. In 2018-19 CalPERS began phasing in the lowering of its discount rate from 7.5% to 7.0%. The full impact of this phase-in will be completed in FY 2024-25. As a result, pension expense is expected to rise significantly during this period. In FY 2021-22, we are projecting that our employer contribution and unfunded liability payments will increase by 18%, from \$3,029,100 (22.5% of salaries) in 2020-21 to \$3,628,600 (26.8% of salaries) in 2021-22.

Maintenance and Operations

Maintenance and operations costs are budgeted at \$7,427,194, amounting to 24% of the 2021-22 General Fund budget, and is an increase of \$1,413,557 as compared to the 2020-21 projection.

This category includes the following major expenses:

- Employee related – Conferences, travel, training, and memberships.
- Supplies – Department supplies
- Equipment – Vehicle maintenance and repair, fuel, and rentals.
- Contract Services – Third party recreational activity providers, legal, consulting, crossing guards.
- IT related – Computer Courage contract, Software licenses and Strategic Planning.
- Other – Public works services (including street patching, landscaping, and tree pruning)
- Utilities

The information on the following pages summarizes maintenance and operations costs by department.

Operations and Maintenance Budget by Department

Category	2021-22		2020-21		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Administration	\$ 1,821,520	25%	\$ 1,808,000	30%	\$ 13,520	1%
Public Works	1,905,167	26%	1,958,700	33%	(53,533)	-3%
Planning & Building	1,134,000	15%	262,000	4%	872,000	333%
Recreation	969,200	13%	705,867	12%	263,333	37%
Police	1,013,307	14%	772,270	13%	241,037	31%
Fire	584,000	8%	506,800	8%	77,200	15%
Total	\$ 7,427,194	100%	\$ 6,013,637	100%	\$ 1,413,557	24%

The most significant increases in Maintenance and Operations costs in the 2021-22 Proposed Budget as compared to the 2020-21 projection are as follows:

- Planning and Building – We are budgeting an increase of \$872,000, which is primarily due to an expansion of our Supplemental Planning Services and records management needs:
 - Update of the General Plan Housing Element (\$500,000)
 - Environmental review required by the California Environmental Quality Act. (CEQA) (300,000)
 - Convert the residential property-based records from paper based to digital. (54,000)
- Recreation – Recreation expenses are projected to be \$263,333 (37%) higher year over year. The majority of recreation expenses are variable and will fluctuate with changes in revenue. We are budgeting recreation revenue to also increase 37%.
- Police – We are budgeting an increase of \$241,037 increase over last year primarily due to:
 - ALPR program is being restructured from an equipment purchasing program, which was funded from the Equipment Replacement fund, to a contract service funded by the General Fund. Included in this year's budget is \$95,000, which includes the cost of the cameras and all maintenance and connectivity. We will realize an **annual savings** of approximately \$30,000 by switching to this service.
 - \$50,000 for a consulting project to analyze the nature of police calls, the department's response, and whether our current staffing model meets the needs of the community.
 - Establish an internet back-up for all City networks. (\$45,000).

- Fire – We are projecting an increase of approximately \$77,000 over last year primarily due to the cost of potentially switching to a third party dispatch service.

Non Departmental

Category	2021-22		2020-21		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Insurance	\$ 1,845,000	60%	\$ 1,670,000	59%	\$ 175,000	10%
Retiree Medical Premiums	825,000	27%	670,000	24%	155,000	23%
Library	350,471	11%	350,471	12%	0	0%
Unemployment Ins.	75,000	2%	150,000	5%	(75,000)	-50%
Total	\$ 3,095,471	100%	\$ 2,840,471	100%	\$ 255,000	9%

Non-Departmental costs are budgeted at \$3,095,471, comprising 10% of the 2021-22 General Fund budget. The following costs are included:

- Insurance costs, which include General Liability and Workers Compensation, comprise \$1,845,000 and is a \$175,000 increase from the estimated 2020-21 projected expense. The increase is primarily due to higher General Liability premiums caused by increased payroll and overall actuarial adjustments to the risk pool. Premium is increasing 15% year over year.
- Retiree Medical Premiums - Premiums are budgeted at \$825,000 compared to \$670,000 last year. The increase is due to five retirements in 2020-21, a 5.5% budgeted increase in premium costs, and an estimated 5 retirements in FY 2021-22.
- Library services – \$350,471 is budgeted as a contribution to the City of Oakland, unchanged from prior years.
- Unemployment – The City is self-insured for unemployment costs. We will incur approximately \$150,000 in expense in FY 2020-21 due to the furlough of part-time recreation and layoff of Aquatics personnel. We expect this cost to decline in FY 2021-22 as unemployment periods expire. Please note 50% of this cost is subsidized by the Federal Government.

GENERAL FUND BALANCE

The 2021-22 Proposed Budget projects an Operating Net Income of approximately \$152,000. Capital transfers are proposed for essential capital needs as follows:

- \$361,000 - Equipment Replacement Fund
- \$600,000 – Capital Improvements (Sidewalk Repair)

After these transfers, the General Fund ending balance will be approximately \$5.1 million, or 17% of Operating Expenses. No further transfers are recommended at this time as the City’s goal is to maintain a General Fund reserve of 18% of Operating Expenses.

OTHER FUNDS

In addition to the General Fund, the City maintains a number of major funds to provide for the long-term capital needs of the organization.

Recreation Department \ Schoolmates \ Aquatics

While the Recreation Department is a component of the General Fund, two programs under its purview, Schoolmates and Aquatics, are accounted for in separate funds. Below is a recap of the proposed 2021-22 budget and the prior two years.

	ANNUAL << FISCAL YEAR ENDED >>			Projected	FY21-22	
	June-18	June-19	June-20	June-21	Budget	Variance
RECREATION - GENERAL FUND						
Revenue	\$ 3,083,093	\$ 2,831,156	\$ 1,260,871	\$ 1,656,011	\$ 2,274,500	\$ 618,489
Salaries	1,219,846	1,340,569	1,315,680	1,166,463	1,310,255	143,792
Benefits & Taxes	333,185	356,360	261,674	314,516	407,361	92,845
Operating Exp	1,297,785	1,215,631	1,028,856	705,867	969,200	263,333
Total Expenses	2,850,816	2,912,559	2,606,210	2,186,846	2,686,816	499,970
Revenue less Expenses	\$ 232,277	\$ (81,404)	\$ (1,345,339)	\$ (530,835)	\$ (412,316)	\$ 118,519
Cost Recovery %	108%	97%	48%	76%	85%	
SCHOOLMATES (415)						
Revenue	\$ 703,107	\$ 762,930	\$ 631,614	\$ 643,633	\$ 754,740	\$ 111,107
Salaries	469,281	448,901	459,301	469,204	495,165	25,961
Benefits & Taxes	178,764	131,893	104,243	97,442	112,781	15,339
Operating Exp	86,209	122,180	111,409	69,116	95,000	25,884
Total Expenses	734,254	702,973	674,953	635,762	702,946	67,184
Revenue less Expenses	\$ (31,147)	\$ 59,957	\$ (43,339)	\$ 7,871	\$ 51,794	\$ 43,923
Cost Recovery %	96%	109%	94%	101%	107%	
AQUATICS						
Revenue	\$ 549,492	\$ 495,806	\$ 338,829	\$ (1,034)	\$ -	\$ 1,034
Salaries	370,611	387,586	375,765	82,006	-	(82,006)
Benefits & Taxes	49,603	52,117	52,602	17,019	-	(17,019)
Operating Exp	196,714	254,239	190,320	34,461	40,000	5,539
Total Expenses	616,928	693,942	618,688	133,486	40,000	(93,486)
Revenue less Expenses	\$ (67,436)	\$ (198,136)	\$ (279,859)	\$ (134,520)	\$ (40,000)	\$ 94,520
Cost Recovery %	89%	71%	55%	-1%	0%	
TOTAL						
Revenue	\$ 4,335,693	\$ 4,089,893	\$ 2,231,314	\$ 2,298,610	\$ 3,029,240	\$ 730,630
Salaries	2,059,739	2,177,055	2,150,747	1,717,673	1,805,420	87,747
Benefits & Taxes	561,552	540,370	418,519	428,977	520,142	91,165
Operating Exp	1,580,708	1,592,050	1,330,585	809,444	1,104,200	294,756
Total Expenses	4,201,999	4,309,475	3,899,851	2,956,094	3,429,762	473,668
Revenue less Expenses	\$ 133,694	\$ (219,582)	\$ (1,668,537)	\$ (657,484)	\$ (400,522)	\$ 256,962
Cost Recovery %	103%	95%	57%	78%	88%	

We have historically targeted the Recreation Department to be cost neutral. In 2021-22, we are projecting approximately 88% total department cost recovery (85% General Recreation; 107% Schoolmates; and -0-% Aquatics). Cost recovery is less than in pre-COVID-19 years, but better than last year. The primary reason for this increase is the reopening of our rental facilities and the closure of the Community Pool, which was operating at a loss.

Recreation Department Staffing Adjustments: The Recreation Department is reclassifying the Schoolmates Program Coordinator position to a Recreation Supervisor to reflect the additional responsibility of overseeing the PRD Preschool program. The Department will also schedule the part-time Schoolmates Site Lead and Preschool Director positions to work more than 1,000 hours in a fiscal year. As a result, the staff will be enrolled in CalPERS, eligible to enroll in the City’s medical insurance plan and be offered the PEMHCA minimum payment for medical benefits as required by law.

In 2020-21, we are projecting Schoolmates cost recovery to be 107%. We are assuming Schoolmates will operate at full capacity.

For Aquatics, we have made the assumption that the pool will be closed the entire fiscal year. We have included \$40,000 of expense to cover utilities and shutdown costs.

Street Infrastructure Maintenance & Replacement

The City’s FY2021-22 budget for street infrastructure maintenance and replacement, including sidewalk repair, is \$1.7 million. Funding sources include Gas Tax, SB1, Measure B, Measure BB, and Measure F. These sources are funded by Sales and Gasoline taxes. The budget is based on estimates received from the County. The majority of available funding is dedicated to street resurfacing and sidewalk repair work, with the balance dedicated to important sub-categories such as the implementation of projects prioritized by the approved Pedestrian & Bicycle Master Plan, and those related to the Complete Streets program.

As reported to the City Council in July of 2020, the 2019 average PCI (Pavement Condition Index) for the streets within the City of Piedmont is 67. This keeps the City’s overall average within the “Good” range. As a comparison, the average PCI in 2017 was 64. This represents an improvement in the average PCI in the City over the last few years.

PCI Range	Description	Rating	
		2019	2017
>70	Very Good	49%	53%
50-69	Good	28%	20%
24-49	Poor	20%	16%
0-24	Very Poor	3%	11%
	Overall	67%	64%

In order to maintain a PCI of 67 over the next 5 years, approximately \$1.3 million in funding for maintenance and repairs would be needed annually. In order to increase the PCI to 72 over the next 5 years, approximately \$2 million in funding for maintenance and repairs would be needed annually. Based on current funding, we can expect our PCI to increase somewhat over the next few years.

In addition to County and State revenue sources, we are requesting a General Fund appropriation of \$600,000 for sidewalk repair. Our sidewalks have become increasingly in disrepair. It is very important to repair sidewalks as soon as possible to reduce the liability associated with accidents caused by unsafe sidewalks. The City currently does not have the tools to adequately track the required maintenance of sidewalks. We have included in our IT plan, over the next two years, funds for the purchase and implementation of a software program to satisfy this and other needs.

Facilities Maintenance Fund

The City Council established the Facilities Maintenance Fund in 2013 to provide a long-term plan for addressing City-owned facilities. In 2014, responsibility for facilities was transferred from the Recreation Department to the Public Works Department. Since that time staff has been working to develop a thorough and well-documented plan that addresses deferred maintenance, on-going maintenance and repair, and, importantly, the desire to build reserves to address long-term, life-cycle maintenance and replacement costs. The plan will continue to evolve and improve as we closely monitor our needs.

Beginning with 2019-20, we removed annual on-going maintenance costs, including janitorial and pest control, from this fund and are now accounting for them in the General Fund. These costs are budgeted at \$300,000 per year for all facilities and parks. General Fund transfers into the Facilities Maintenance Fund are reduced by a corresponding amount. Prior year amounts have been restated for comparable purposes. The removal of these costs allow us to focus this fund on only non-routine repairs, scheduled component replacement, and capital improvements for our facilities.

The following is a schedule summarizing the current facilities plan. It is a roll up of specific projects and scheduled maintenance for each of our facilities. Supporting schedules for each of these components are part of our Facility Maintenance budget. The schedule recaps the facility maintenance plan for the next 5 years (in thousands):

Fiscal Year	Begin Balance	Planned Funding	Interest	Annual Repairs & Maint.	City Hall & Fire		Vets Hall & Police		Rec. Building		Community Hall		Parks & Tennis		Other		Total Expend.	Balance	Reserve	Available Balance
					Sched. Maint.	Projects	Sched. Maint.	Projects	Sched. Maint.	Projects	Sched. Maint.	Projects	Sched. Maint.	Projects	Sched. Maint.	Projects				
20/21	6,529	1,800	15	(225)	(185)	(75)	(20)	(15)	(70)	-	-	(70)	(58)	(100)	(135)	(193)	\$ (1,145)	7,199	(955)	6,244
21/22	7,199	0	22	(250)	(55)	(165)	(10)	(290)	(62)	(145)	(28)	(235)	(138)	(440)	(129)	(25)	\$ (1,971)	5,250	(955)	4,295
22/23	5,250	0	16	(258)	(250)	(218)	(258)	(170)	(25)	(200)	(45)	(30)	(50)	-	(18)	-	\$ (1,521)	3,745	(955)	2,790
23/24	3,745	200	11	(265)	(70)	(9)	(285)	(195)	(200)	(90)	(90)	(480)	(81)	-	(34)	-	\$ (1,799)	2,157	(955)	1,202
24/25	2,157	1,000	6	(273)	(145)	-	(65)	-	(65)	-	(150)	-	(240)	-	(58)	-	\$ (996)	2,168	(955)	1,213
25/26	2,168	200	7	(281)	(5)	-	(75)	-	(25)	-	(30)	-	(143)	-	(103)	-	\$ (662)	1,712	(955)	757
26/27	1,712	200	5	(290)	(17)	-	-	-	(25)	-	(108)	-	(40)	-	(45)	-	\$ (524)	1,393	(955)	438
27/28	1,393	200	4	(299)	(93)	-	-	-	(80)	-	(35)	-	(52)	-	(80)	-	\$ (639)	959	(955)	4
28/29	959	200	3	(307)	(80)	-	(25)	-	(8)	-	(50)	-	(220)	-	(38)	-	\$ (728)	434	(955)	(521)
29/30	434	200	-	(317)	(8)	-	(200)	-	(25)	-	-	-	(161)	-	(30)	-	\$ (740)	(106)	(955)	(1,061)

Below is a schedule summarizing the Facility Maintenance Fund Activity for the next ten years:

<u>FACILITIES MAINTENANCE FUND</u>							
(in thousands)							
Fiscal Year	Begin Balance	Planned Funding	Interest	Total Expend.	Balance	Reserve	Available Balance
20/21	6,529	1,800	15	\$ (1,145)	7,199	(955)	\$ 6,244
21/22	7,199	0	22	\$ (1,971)	5,250	(955)	\$ 4,295
22/23	5,250	0	16	\$ (1,521)	3,745	(955)	\$ 2,790
23/24	3,745	200	11	\$ (1,799)	2,157	(955)	\$ 1,202
24/25	2,157	1,000	6	\$ (996)	2,168	(955)	\$ 1,213
25/26	2,168	200	7	\$ (662)	1,712	(955)	\$ 757
26/27	1,712	200	5	\$ (524)	1,393	(955)	\$ 438
27/28	1,393	200	4	\$ (639)	959	(955)	\$ 4
28/29	959	200	3	\$ (728)	434	(955)	\$ (521)
29/30	434	200	0	\$ (740)	(106)	(955)	\$ (1,061)

The Facilities Maintenance Fund is estimated to have a Fund balance of approximately \$6.2 million as of June 30, 2021. The reserve of \$955,000 is for projects which were approved in prior year budgets but have not yet been scheduled. The \$1,000,000 in funding in 2024-25 includes an \$800,000 charitable donation from the Estate of Anne Kroger which was received in 2017 and must be used to benefit children.

The fund balance at the end of 2021-22 is estimated at \$4.3 million, with an unrestricted fund balance of \$4.1. The restriction is the City Council approved loan to the Sewer Fund for system rehabilitation.

Annual funding is determined based on available funds in the General Fund after consideration of the needs of the equipment replacement fund and maintaining a General Fund reserve in the range of 18% +/- . Due to escalating pension, retiree medical and insurance expenses, we are not proposing any General Fund transfers for FY 2021-22 and FY 2022-23. We are planning to resume funding in FY 2023-24.

The facilities maintenance fund does **not** include major capital improvements currently being evaluated by the City. These include recreation facilities with previously developed conceptual master plans with cost estimates exceeding \$20 million as well as our public safety buildings. High-level assessments of the Police Department and Fire Department reveal significant deficiencies in these Essential Services Buildings which must be addressed. We are currently working on a more detailed analysis of options and costs but regardless of the approach to these deficiencies, the cost will likely exceed \$30 million. Beyond the Essential Services Buildings, City staff believes the renovation of the City Hall basement and Recreation Center are critical as the accessibility and fire/life safety issues of these facilities need to be addressed.

Capital Improvement Projects Fund

The Capital Improvement Fund is used to account for resources that are restricted and committed to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Historically, prior to creation of the Facilities Maintenance Fund and the Equipment Replacement Fund, the Capital Improvement Projects Fund was used to account for a very wide range of projects and activities.

Appropriation of resources to this Fund are typically considered following a receipt of a report on projects recommended by the Capital Improvement Projects Review Committee. The Committee, on an annual basis, typically initiates a process to solicit community input, conduct site visits, analyze the merits of potential projects, and make recommendations to the City Council as to which projects should be funded. The Capital Improvement Projects Review Committee has suspended its activity due to COVID-19. Staff is working to create a timeline and framework to re-engage this important committee during FY 21-22.

Equipment Replacement Fund

The Equipment Replacement Fund sets aside funds in anticipation of the orderly replacement of City vehicles, heavy equipment, general equipment, as well as IT infrastructure. A replacement schedule has been developed detailing all equipment including the estimated year of replacement and estimated replacement cost.

The Equipment Replacement Fund is estimated to have a Fund Balance of approximately \$3,062,000 as of June 30, 2021. The fund balance at the end of 2021-22 is projected at \$1,786,000, with an unrestricted fund balance of \$1,186,000 and a restricted balance of \$600,000. The restriction is the City Council approved system rehabilitation loan to the Sewer Fund. The proposed General Fund transfer in 2021-22 is \$360,853.

On the following page is the detail of proposed Equipment Replacement expenditures for 2021-22 of \$1,698,800.

Equipment Replacement Fund Expenditures

Description	\$ Amount
<u>Administration:</u>	
Broadcast & Streaming Equip.	315,000
Video Equipment Upgrade	50,000
<u>Public Works:</u>	
Street Sweeper	350,000
<u>Recreation</u>	
Copy Machine	12,000
<u>Police:</u>	
Vehicles - Chief & Captain	75,000
Vehicle - Animal Control	85,000
Parol Vehicle	60,000
Vehicle - Parking Enforcement	35,000
<u>Fire:</u>	
Vehicle - Utility Pickup	75,000
P25 Compatable Radios	20,000
<u>IT:</u>	
Applications & Systems	330,000
Infrastructure & Operations	250,000
Hardware	41,800
Total Proposed Expenditures	\$ 1,698,800

Sewer Fund

The Sewer Fund is used to account for costs related to the inspection, maintenance, repair, and replacement of the sanitary sewer and storm sewer system in the City. In July 2014, the City and other East Bay jurisdictions entered into a Consent Decree (CD) mandated by the U.S. Environmental Protection Agency (EPA) which requires the City to complete a rehabilitation of the sewer system and to establish a comprehensive monitoring of system performance. With the CD finalized, and all of the mandated improvement measures identified, the City has moved forward with definitive plans to achieve full compliance.

To this end, the City Council previously approved loans totaling \$800,000 to the Sewer Fund from the Equipment Replacement Fund and the Facilities Maintenance Fund. These loans made the need for increasing the Sewer Tax or Real Property Transfer Tax unnecessary and provided the resources needed to initiate the next phase of required sewer rehabilitation.

With the approval of a low-interest loan by the State Water Resources Control Board (SWRCB), construction of Phase V of the sewer rehabilitation project began in 2017-18 and was completed in the first quarter of FY 2018-19. Thereafter, Phase VI design work began in FY 2018-19 with construction anticipated to begin in FY 22-23. All phases of rehabilitation are projected to be completed over the next decade, ahead of the schedule established under the CD.

A significant benchmark affirming Piedmont’s strategy for compliance to the EPA Consent Decree was reinforced in April of 2018. After the first EPA performance review of all participants, it was determined that Piedmont was in compliance and would not be assessed any stipulated penalties.

Sewer Fund Recap

SEWER FUND	Projected 2020-21	Proposed Budget 2021-22	Projected			
			2022-23	2023-24	2024-25	2025-26
Beginning Balance	\$3,044,134	\$ 2,893,936	\$ 3,014,596	\$ 942,781	\$ 4,240,976	\$ 4,264,208
Sewer Service Charges \ Interest	2,776,150	2,812,000	2,886,913	2,963,825	3,042,789	3,123,859
Loan Proceeds	0	0	1,008,120	3,024,360	0	1,071,836
Total Revenue	2,776,150	2,812,000	3,895,033	5,988,185	3,042,789	4,195,695
Operating Costs	1,658,000	1,717,421	1,786,542	1,858,919	1,934,665	2,013,898
<u>Capital Costs:</u>						
General Sewer Replacement	159,008	14,579	15,308	16,074	16,877	17,721
Capital Equipment	300,000	0	0	0	0	0
Phase VI	0	150,000	3,500,000	0	0	0
Phase VII	0	0	0	150,000	300,000	3,837,342
Debt Service	809,340	809,340	664,998	664,998	768,014	606,501
Total Expenditures	2,926,348	2,691,340	5,966,848	2,689,991	3,019,556	6,475,463
Ending Balance	\$ 2,893,936	\$ 3,014,596	\$ 942,781	\$ 4,240,976	\$ 4,264,208	\$ 1,984,440

In addition to the construction of rehabilitation projects, the Sewer Fund reimburses the General Fund for sewer related expenses charged to the General Fund. Public Works and Finance have refined expense estimates and capture actual costs related to personnel, supplies and services. Based on the data collected, the proposed transfer for 2021-22 is projected at \$815,000, an increase of \$15,000 over last fiscal year.

Pension Rate Stabilization Fund

In 2017-18, we established a Pension Rate Stabilization Fund. We partnered with the Public Agency Retirement Services (PARS) to establish a Section 115 Trust. The trust will allow us to smooth the effect of rising pension costs which are expected to more than double over the next ten years. Through the deposit of funds into the Section 115 Trust Program, the City could expect to earn a rate of return greater than what would be attained through the City’s investment

with the State of California Local Agency Investment Fund (LAIF). The higher return is made possible because the Section 115 Trust Program is not prohibited by the State law from making purchases of higher yield equities.

In May 2018, we transferred \$2.0 million from the General Fund into the Pension Rate Stabilization Fund. An additional \$750,000 was transferred into the trust in November 2018. In February 2021 we engaged Bartel & Associates, our actuarial firm, to refresh our 10-year pension expense projections. The projections increased approximately \$3.0 million as compared to our long-range plan. The increase is due to CalPERS lower than expected investment results in FY 2019-20 and the effect of the changes in their amortization policy. Amortization periods for the Unfunded Accrued Liability have been shortened from 30 years to 20 years, which lowers our overall liability, but increases annual payments. Our long-term plan now indicates the need to provide additional funding of \$750,000 to the PARS plan. We may need to draw down on the PARS fund as early as FY 2022-23 in order to pay our annual pension payments and maintain a reasonable General Fund reserve (18%).

MUNICIPAL SERVICES SPECIAL TAX

On March 3, 2020, Piedmont voters approved Measure T (Municipal Services Special Tax), authorizing the City Council to levy a parcel tax for a four-year period beginning with FY 2021-22. The rate for Fiscal Year 2021-2022 was set by the voters when they passed the tax. Commencing with FY 2022-23, the rate for Measure T may be adjusted by the lower of 4.0% or the annual percentage change in the Consumer Price Index for all Urban Consumers for San Francisco-Oakland-San Jose, California as published by the United States Department of Labor, Bureau of Labor Statistics.

Municipal Services Special Tax Rate Schedule

	Adopted Rate 2020-21 (Measure F)	Proposed Rate 2021-22 (Measure T)
Single Family Residences		
0 to 4,999	\$548	\$551
5,000 to 9,999	\$617	\$620
10,000 to 14,999	\$711	\$715
15,000 to 20,000	\$812	\$817
Over 20,000	\$925	\$930
Commercial Properties		
0 to 10,000	\$925	\$930
Over 10,000	\$1,387	\$1,395
Multi-Family Residential: per unit	\$381	\$383
Dual Jurisdiction Parcels: per unit	\$562	\$565
Estimated Revenue	\$2,410,000	\$2,422,000

SPECIAL MUNICIPAL SEWER TAX

The proposed Sewer Fund budget assumes that revenues increase based on changes in the CPI that are needed to maintain sewer services and rehabilitation of the sewer system. The proposed rate increase of 2.0% for FY 2021-22 is recommended.

The City Council is authorized (Municipal Code Chapter 20, Section 20E.3) to adjust the rate based upon changes in the Consumer Price Index (CPI) for All Urban Consumers for the San Francisco-Oakland-San Jose, California (December) as published by the United States Department of labor, Bureau of Labor Statistics. Based upon the change in this index, the rate adjustment for FY 2021-22 is 2.0%. After applying this rate adjustment, the proposed rate was rounded down to the nearest whole dollar for ease of assessment.

Special Municipal Sewer Tax Rate Schedule

	Adopted Rate 2020-21	Proposed Rate 2021-22
Single Family Residences		
0 to 4,999	\$613	\$625
5,000 to 9,999	\$699	\$712
10,000 to 14,999	\$805	\$821
15,000 to 20,000	\$939	\$957
Over 20,000	\$1,105	\$1,127
Commercial Properties		
0 to 10,000	\$1,105	\$1,127
Over 10,000	\$1,524	\$1,554
Multi-Family Residential: per unit	\$511	\$521
Dual Jurisdiction Parcels: per unit	\$613	\$625
Estimated Revenue	\$2,753,000	\$2,802,000

Table 1 – City of Piedmont Budget Summary

CITY OF PIEDMONT				
FY 2021-2022 BUDGET SUMMARY				
<u>OPERATING BUDGET</u>				
	Current	Estimated	Proposed	Budget
	Budget	Expenditures	Budget	%
Expenditures:	2020-21	2020-21	2021-22	Change
Administration & KCOM	\$ 3,393,485	\$ 3,493,222	\$ 3,794,299	11.8%
Public Works	3,767,200	3,852,755	3,929,074	4.3%
Planning & Building	1,628,565	1,409,608	2,364,814	45.2%
Recreation	2,700,429	2,186,846	2,686,816	-0.5%
Police	7,058,886	6,674,016	7,297,674	3.4%
Fire	6,950,585	7,071,696	7,222,094	3.9%
Non-Departmental	2,950,471	3,590,471	3,095,471	4.9%
TOTAL General Fund	28,449,621	28,278,614	30,390,242	6.8%
Other Operating Funds				
Aquatics Fund	552,730	133,186	40,000	-92.8%
Schoolmates Fund	587,704	666,562	742,946	26.4%
TOTAL Other Operating Expenditures	1,140,434	799,748	782,946	-31.3%
Total Operating Expenditures	\$ 29,590,055	\$ 29,078,362	\$ 31,173,188	5.4%
<u>OTHER FUNDS BUDGET</u>				
	Current	Estimated	Proposed	Budget
	Budget	Expenditures	Budget	%
Expenditures:	2020-21	2020-21	2021-22	Change
Special Revenue Funds				
Abandoned Vehicle Fund	\$ -	\$ -	\$ 8,500	NA
Athletic Facility Preservation Fund	40,000	5,000	10,000	-75.0%
COPS Fund	605,713	557,000	154,750	-74.5%
Juvenile Officer Grant Fund	-	224,082	189,090	NA
Gas Tax Fund	250,000	725,000	900,000	260.0%
Road Maintenance and Rehabilitation	180,000	256,000	420,000	133.3%
Measure B Fund	430,000	415,000	360,000	-16.3%
Measure BB Fund	400,000	350,000	575,000	43.8%
Measure D Fund	40,000	40,000	35,000	-12.5%
Measure F - VRF	45,000	55,000	55,000	22.2%
Sidewalk Repair Fund	20,000	8,000	10,000	-50.0%
Total Special Revenue Funds	2,010,713	2,673,511	2,717,340	135.1%
Capital Project Funds				
Capital Improvement Fund	3,055	12,000	-	-100.0%
Urban County CDBG Fund	20,000	-	-	-100.0%
Equipment Replacement Fund	1,106,550	650,663	1,698,812	53.5%
Facility Maintenance Fund	1,330,300	1,145,000	1,970,500	48.1%
Total Capital Project Funds	2,459,905	1,807,663	3,669,312	49.2%
Enterprise Fund				
Sewer Fund	2,215,887	2,126,349	1,876,340	-15.3%
Total Enterprise Fund	2,215,887	2,126,349	1,876,340	-15.3%
TOTAL Other Funds	\$ 6,686,505	\$ 6,607,523	\$ 8,262,992	23.6%
Grand Total	\$ 36,276,560	\$ 35,685,885	\$ 39,436,180	8.7%

APPROPRIATIONS (GANN) LIMIT

State law approved by the voters and known as the Gann Initiatives places limits on the amount of tax-generated revenue (Proceeds of Taxes) that cities can receive and appropriate each year. The limit is based on actual appropriations during 1978-79 and is adjusted annually by cost-of-living and population growth factors. Only specific revenues are classified as Proceeds of Taxes.

The passage of Proposition 4 in November 1979 established the annual appropriation limit requirement beginning in 1980-81 (using 1978-79 as the base) for state and local entities. If an entity received excess funds (over the limit) in any one year, it could only use the funds in the subsequent year if below the Appropriations Limit that year.

Senate Bill 1359 provided for implementing Proposition 4. The State Department of Finance is required each year to notify local governments of the changes in the cost of living or change in California Per Capita Income, whichever is lower, along with the population change from the prior calendar year. Using this data, the City Council would then adopt a resolution stating the amount of the appropriation limit for the new fiscal year.

Proposition 111 and SB 88 modified Proposition 4 to allow the annual adjustment factors to be altered beginning with the 1990-91 calculation. Rather than using the lesser of California Per Capita Income or U.S. CPI to measure inflation each year, the city may choose to use the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to new construction within the city. Also, rather than using only the population growth of the city, each city may choose to use the population growth within its county.

The Calculation of Appropriation Subject to Limit for 2021-22 is attached. This computation includes the calculations necessary to determine the City's appropriation limitation for 2021-22. The carry forward 2020-21 Appropriation Limit, adjusted by the Cost of Living factor of 1.0573% and the population factor of .9999% (from the Department of Finance) establishes the 2021-22 Appropriation Limit at \$28,391,461. The City's appropriations subject to limit totals \$24,806,000, which is \$3,585,461 below the calculated limit.

FEES & CHARGES

The City annually reviews its fee schedule and adopts updates to certain specific fees and charges where determined necessary. It is generally City policy to establish fees and charges for City services which fully reimburse the City for the associated costs of providing services, and thus planning permit fees, building fees, and other fees for services are adjusted on a regular basis. Staff review existing fees and charges annually in conjunction with the review of the City's budget to insure that they are adequate and to relate them to their associated program cost. Based on increases in costs, including related staff costs, staff are recommending a 2.0% increase in the following categories of fees in the Planning & Building Department:

Building Division Fees

- Building Permit and Inspection Fees
- Plan Check Fees

- Other Fees and Permits
- Title 24 Plan Check

Planning Division Fees

- Design Review Permit – Expedited Review
- Design Review Permit – Director Review
- Design Review Permit – Planning Commission Review
- Variance
- Conditional Use Permit
- Other Review
- Subdivision/Map Act
- California Environmental Quality Act (CEQA)
- Filming Permit
- Other Fees

In addition, we are proposing to raise the General Plan Maintenance Fee from \$0.007 to \$0.012 of the cost of construction projects. This will generate approximately \$125,000 in additional fees and is needed to cover the costs of the new Housing Element work and other General Plan and Zoning Code updates in the coming years.

Fees in the categories above have been adjusted, but all fees are shown in the schedule for ease of reference. Based on staff estimates of City costs of service, the amounts recommended for fees and charges, including increases, do not exceed the reasonable cost of providing the services.

The following fees, which are not cost recovery fees have also been updated:

Recreation Department Fees

- Schoolmates Program Pre-Registered Monthly - Per Hour Fee

By: Michael Szczech, Finance Director

Attachment A - Schedule of Fees and Charges

Attachment B - Calculation of Appropriation Subject to Limit (Schedules 1 – 3)

Attachment C - Department of Finance Price & Population Information

SCHEDULE OF FEES AND CHARGES

I. ADMINISTRATION		
DESCRIPTION	FEE	COMMENTS
Home Occupation Permit Application Fee	\$100	
Street Use Permit Application Fee	\$50	
State Disability Access Fee	\$4	Added to Business Licenses pursuant to GC4467
Bank Non-Sufficient Funds Fee	\$35	
Bank Stop Payment Fee	\$31	
II. PUBLIC WORKS		
Banner Hanging Fee	\$105	Piedmont Groups
Banner Hanging Fee	\$300	Outside Piedmont Groups
Excavation Permits (Utilities)	Base Fee of \$410 ¹ +\$1,500 Deposit	Fee and deposit are per site. Deposit is for cost to process ²
¹ Includes \$51 Records Management Fee		
² An initial deposit is required at application submittal. If the deposit declines to less than \$500, an additional deposit is required. Applicant may apply for return of unused funds at completion of project.		

III. PLANNING AND BUILDING		
Building Division Fees		
Building Permit & Inspection Fees		
Job Value of work being done:		Fee based on value of work
\$1 to \$500	Base Fee of \$68	
\$501 to \$2,000	Base Fee of \$73 + (\$3.88 for every \$100)	
\$2,001 to \$25,000	Base Fee of \$131 + (\$18.72 for every \$1,000)	
\$25,001 to \$50,000	Base Fee of \$591 + (\$13.48 for every \$1,000)	
\$50,001 to \$100,000	Base Fee of \$947 + (\$9.30 for every \$1,000)	

Schedule of Fees and Charges

\$100,001 to \$500,000	Base Fee of \$1,443 + (\$7.48 for every \$1,000)	
\$500,001 to \$1,000,000	Base Fee of \$4,344 + (\$6.32 for every \$1,000)	
Over \$1,000,000	Base Fee of \$7,993 + \$4.03 for every \$1,000)	
Plan Check Fee	FEE	COMMENTS
Job Value of work being done:		Fee based on value of work
\$1 to \$500	Base Fee of \$22	
\$501 to \$2,000	Base Fee of \$27 + (\$2.83 for every \$100)	
\$2,001 to \$25,000	Base Fee of \$63 + (\$12.18 for every \$1,000)	
\$25,001 to \$50,000	Base Fee of \$361 + (\$9.14 for every \$1,000)	
\$50,001 to \$100,000	Base Fee of \$596 + (\$6.07 for every \$1,000)	
\$100,001 to \$500,000	Base Fee of \$915 + (\$4.87 for every \$1,000)	
\$500,001 to \$1,000,000	Base Fee of \$2,807 + (\$4.08 for every \$1,000)	
Over \$1,000,000	Base Fee of \$5,175 + (\$2.72 for every \$1,000)	
General Plan Maintenance Fee	Job value x \$0.012	Fee based on value of work. Solar PV projects exempt.
Records Management Fee	5% of Permit & Inspection Fee	Sewer and Solar PV projects exempt
SMIP* (Determined by State)		Fee based on value of work
Job Value of work being done:		
\$1 to \$3,850	Base Fee of \$0.50	
Over \$3,850	Base Fee of \$0.50 + ([Job Value - \$3,850] / \$1*\$0.0001)	
*SMIP - Strong Motion Instrumentation & Seismic Hazard Mapping Program		
Calif SB 1473 Fee (Determined by State Effective 1/1/2009)		Fee based on value of work
Job Value of work being done:		
\$1 to \$25,000	Base Fee of \$1.00	
\$25,001 to \$50,000	Base Fee of \$2.00	

Schedule of Fees and Charges

Other Fees & Permits	FEE	COMMENTS
\$50,001 to \$75,000	Base Fee of \$3.00	
\$75,001 to \$100,000	Base Fee of \$4.00	
Over \$100,000	Base Fee of \$4.00 + ([Job Value - \$100,001] / \$25,000*\$1.00)	
Change in Approved Building Permit (CAP)	\$55	
Solar Energy Related Permits	\$327	
Change of Address Fee	\$72	
Drop Box	\$38	
Encroachment Permit	\$806	
Garage Sale Permit	\$31	
Hourly Rates:		
Building Official	\$124 hr.	
Planning & Building Director	\$124 hr.	
Plans Examiner	\$124 hr.	
Housing Records Search	\$63	
New Sewer Connection	\$1,252	
Penalty Fee - Starting Construction without Permit	50%	Permit/Inspection Fee + 50%
Planning Commission Mailing List	\$0	
Residential Rental Safety Inspection	\$218	
Sidewalk Inspection	\$38	
Title 24 Plan Check		
Prescriptive Compliance	\$63	
No increase in conditioned floor area	\$124	
Addition area only	\$156	
Addition plus existing area combined	\$218	
New home or structure	\$250	
Planning Division Fees		
Design Review Permit – Expedited Review	FEE	COMMENTS
General Applications	\$224 ⁴	
Windows & Doors	\$256 ⁴	
Changes to Previously Approved Permits	\$350 ⁴	

Schedule of Fees and Charges

Design Review Permit – Director Review	FEE	COMMENTS
Construction <\$5,696	\$460 ³	
Construction is \$5,697 - \$51,281	\$684 ³	
Construction is \$51,282 - \$96,865	\$836 ³	
Construction is \$96,866 - \$142,445	\$1,234 ³	
Sequential DRP-DRs referred to PC	\$136 Surcharge	
Design Review Permit - Planning Commission Review	FEE	COMMENTS
Construction is \$142,446 - \$199,422	\$1,636 ³	
Construction cost is \$199,423 or more	\$1,955 ³	
New House	\$4,804 ³	
Variance		
One Variance with Design Review	\$952	
One Variance without Design Review	\$1,296 ³	
Each Additional Variance	\$470	
Conditional Use Permit		
Conditional Use Permit	\$2,426 ³	
Conditional Use Permit (Minor Modification)	\$763 ⁴	
Other Review		
Administrative Extension	\$366 ⁴	
Appeal	\$763 ⁴	
Encroachment Permit	\$977 ⁴	
Accessory Dwelling Unit Permit (with or without Exception)	\$905 ⁴	
Modification to Approved ADU Permit	\$350 ⁴	
Fence, Retaining Wall or Site Feature Design Review Permit	\$588 ⁴	
Sign Design Review Permit	\$977 ⁴	
Short-Term Rental Permit	\$356 ⁴	
AB 939 Information Report	\$136 ⁴	
Zoning Amendment	\$2,866 ³	

Schedule of Fees and Charges

DESCRIPTION	FEE	COMMENTS
Subdivision/Map Act		
Parcel Merger deposit/cost to process	\$1,665 ³	Deposit for cost to process ¹
Lot Line Adjustment	\$1,980 ³	Deposit for cost to process ¹
Parcel Map	\$4,170 ³	Deposit for cost to process ¹
Tentative Map	\$7,185 ³	Deposit for cost to process ¹
California Environmental Quality Act (CEQA)		
Initial Study/Negative Declaration	\$50,000 ³	Deposit for cost to process ¹
Environmental Impact Report (EIR)	\$100,000 ³	Deposit for cost to process ¹
CA Dept. of Fish & Game ³ Fee	Fee per CA DFG ² + \$450 City processing fee	
Filming Permit		
Still Photography	\$1,585 ⁴	
Commercial Video	\$1,930 ⁴	
Motion Picture Video	\$2,400 ⁴	
Wireless Communication Facility (WCF) Permit		
WCF Permit for small cell facilities located in the City right-of-way	\$4,000 per site ³	
WCF Permit for all facilities other than small cell in City right-of-way	\$11,000 ³	Deposit for cost to process ¹
WCF Independent Technical Review for all facilities other than small cell in City right-of-way	\$11,000 ³	Deposit for cost to process ¹
Other Fees		
Reasonable Accommodation	No Fee	Fee(s) required for other related permit(s)
Exemption from Curbside Placement of Solid Waste Carts	No Fee	Requires annual renewal
Zoning Compliance Letter	\$84	
Development Agreement	\$6,000 ³ + 30% Admin. Fee	Deposit for cost to process ¹ + admin. fee
Applications and Reviews not listed above	\$3,265 ³	Deposit for cost to process ¹
¹ An initial deposit is required at application submittal. If the deposit declines to less than \$1,000, an additional deposit is required. Applicant may apply for return of unused funds at completion of project.		
² DFG is the California Department of Fish and Game, which requires a separate, additional fee.		
³ Includes \$52 Records Management Fee		
⁴ Includes \$26 Records Management Fee		

IV. RECREATION			
DESCRIPTION	Current Fee	Proposed FY 2021-22	Last Adjustment
Tennis Fees			
Adult Tennis Decal	\$50.00	\$50.00	06-03-2019
Youth Tennis Decal	\$28.00	\$28.00	06-03-2019
Weekday Tennis Court	\$6.25/hr	\$6.25/hr	07-01-2018
Weekend Tennis Court	\$8.25/hr	\$8.25/hr	07-01-2018
Weekend Tennis Court - Youth	\$6.00/hr	\$6.00/hr	07-01-2017
Weekday Tennis Court - Youth	\$0.00/hr	\$0.00/hr	07-01-1994
Community Non-Profit	\$7.00/hr	\$7.00/hr	N/A
Annual Tennis Team Fee	\$195.00	\$195.00	06-03-2019
City Recreation Facilities - Fields and Picnic Area			
Piedmont Resident	\$180.00	\$180.00	07-01-2018
Piedmont Non-Profit	\$150.00	\$150.00	07-01-2018
Piedmont Resident - Business Use	\$350.00	\$350.00	07-01-2018
Community Hall			
Weekday (Monday-Thursday and Friday before 3:00pm) 2 hour minimum. No Weddings			
Base Rental Rate	\$210.00/hr	\$210.00/hr	07-01-2018
Resident Discount Rate	\$160.00/hr	\$160.00/hr	07-01-2018
Non-Profit Rate	\$100.00/hr	\$100.00/hr	01-01-2016
Friday Evening and Sunday - (8 hours)			
Base Rental Rate	\$4,500.00	\$4,500.00	06-03-2019
Additional time	\$200.00/hr	\$200.00/hr	01-01-2016
Resident Discount Rate	\$2,900.00	\$2,900.00	07-01-2018
Additional time	\$150.00/hr	\$150.00/hr	01-01-2016
Additional time requested within 7 days of rental	\$250.00/hr	\$250.00/hr	01-01-2016
Saturday - (8 hours)			
Base Rental Rate	\$5,000.00	\$5,000.00	06-03-2019
Additional time	\$250.00/hr	06-03-2019	01-01-2016
Resident Discount Rate	\$3,200.00	\$3,200.00	07-01-2018
Additional time	\$200.00/hr	\$200.00/hr	01-01-2016
Additional time requested within 7 days of rental	\$300.00/hr	\$300.00/hr	01-01-2016
Deposit	\$1,000.00	\$1,000.00	01-01-2016

DESCRIPTION	Current Fee	Proposed FY 2021-22	Last Adjustment
Tea House			
In conjunction with Community Hall rental	\$450.00	\$450.00	07-01-2018
3 hour base rate	\$650.00	\$650.00	07-01-2018
Amphitheater			
With Hall Rental			
Base Rate	\$350.00	\$350.00	07-01-2018
Resident Discount Rate	\$275.00	\$275.00	07-01-2018
Without Hall Rental (Mon-Thurs only)			
Base Rate	\$450.00	\$450.00	07-01-2018
Resident Discount Rate	\$375.00	\$375.00	07-01-2018
Excedra Plaza (4 hours and up to 200 chairs)			
With Hall Rental (Community or eran's)			
Base Rate	\$500.00	\$500.00	07-01-2018
Resident Discount Rate	\$400.00	\$400.00	07-01-2018
Without Hall Rental			
Base Rate	\$600.00	\$600.00	01-01-2016
Resident Discount Rate	\$425.00	\$425.00	01-01-2016
Piedmont Veterans' Memorial Building			
Weekday (Monday-Thursday and Friday before 3:00pm) 2 hour minimum			
Base Rental Rate	\$175.00/hr	\$175.00/hr	01-01-2016
Resident Discount Rate	\$125.00/hr	\$125.00/hr	01-01-2016
Non-Profit Rate	\$90.00/hr	\$90.00/hr	01-01-2016
Friday 3:00pm-Sunday (8 hours)			
Base Rental Rate	\$2,500.00	\$2,500.00	06-03-2019
Additional time	\$200.00/hr	\$200.00/hr	01-01-2016
Resident Discount Rate	\$1,500.00	\$1,600.00	01-01-2016
Additional time	\$150.00/hr	\$150.00/hr	01-01-2016
Additional time requested within 7 days of rental	\$250.00/hr	\$250.00/hr	01-01-2016
Deposit	\$750.00	\$750.00	01-01-2016

Schedule of Fees and Charges

DESCRIPTION	Current Fee	Proposed FY 2021-22	Last Adjustment
Gate (Walk-up) Fees			
Monday - Friday 8:00am - 5:00pm			
Adult - Base Rate	\$20.00	\$20.00	03-05-2012
Adult - Resident Discount Rate	\$10.00	\$10.00	03-05-2012
Youth - Resident and Non-Resident	\$5.00	\$5.00	02-19-2013
Observer - Resident and Non-Resident	\$5.00	\$5.00	07-01-2014
Saturday 2:00pm - 6:00pm			
Adult – Resident Discount Rate	\$15.00	\$15.00	03-05-2012
Youth – Resident and Non-Resident	\$7.00	\$7.00	02-19-2013
Observer - Resident and Non-Resident	\$7.00	\$7.00	07-01-2014
No gate/walk-ups on Sundays. Pass holders only.			
DESCRIPTION	Current Fee	Proposed FY 2021-22	Last Adjustment
Schoolmates Program			
Pre-Registered Monthly	\$9.50/hr	\$10.75/hr	07-01-2020
Flexible Hours	\$11.80/hr	\$11.80/hr	07-01-2020
Minimates TK Program			
Pre-Registered 5 days/week	\$29.00/day	\$29.00/day	07-01-2017
Pre-Registered < 5 days/week	\$40.00/day	\$40.00/day	07-01-2017
Pre-School Program (Program hours and days vary)			
First Step*	\$51.00/day	\$16.75/hr	06-03-2019
Tiddlywinks*	\$50.00/day	\$16.75/hr	06-03-2019
Playschool* (Enchanted Playland, Hillside Playschool)	\$60.00/day	\$16.75/hr	06-03-2019
Pre-K *	\$58.00/day	\$16.75/hr	06-03-2019
Skipping Stones	\$73.00/day	\$16.75/hr	06-03-2019
* Non Residents are charged an additional \$30/month			

IV. POLICE			
DESCRIPTION	Current Fee	Proposed 2021/22	Comments
Animal Control Services			
Animal Releases	\$46	\$46	
Dog License Fees			
Spayed/Neutered:			
1 year	\$17	\$17	
2 year	\$28	\$28	
3 year	\$38	\$38	
Senior (55 years or older)/Disabled	\$5	\$5	
Non-spayed/Non-neutered:			
1 year	\$33	\$33	
2 year	\$55	\$55	
3 year	\$77	\$77	
Senior (55 years or older)/Disabled	\$10	\$10	
Lost Dog License Replacement	\$10	\$10	
Lost Dog License Replacement (55 years or older)/Disabled	\$3	\$3	
<i>Late Fees as stated in section 4.26 of Piedmont City Ordinance</i>			
Off Leash Area License Fees			
Spayed/Neutered:			
1 year	\$18	\$18	
2 year	\$28	\$28	
3 year	\$38	\$38	
Non-spayed/Non-neutered:			
1 year	\$43	\$43	
2 year	\$65	\$65	
3 year	\$87	\$87	
Lost License Replacement	\$10	\$10	
Out of Jurisdiction – Off Leash Area:			
Annually Non-spayed	\$70	\$70	
Annually Spayed	\$38	\$38	
Off Leash Fines			
Violation of off Leash Provisions Resolution 67-8	1ST P/A \$100	2ND P/A \$100	2ND P/A \$100
Civil Court Subpoenas			
Police Employees	\$275	\$275	Deposit and actual cost after appearance

Schedule of Fees and Charges

DESCRIPTION	Current Fee	Proposed 2021/22	Comments
False Alarm Responses			
1-3 in any 12-month period	\$0	\$0	
4 in any 12-month period	\$55	\$55	
5 in any 12-month period	\$155	\$155	
6 in any 12-month period	\$310	\$310	
7 or more in any 12-month period (\$100 increase for each subsequent false alarm)			
LiveScan Fingerprinting			
Resident	\$31	\$31	
Non-Resident	\$56	\$56	
Additional Non-Piedmont PD Fee:			
Department of Justice	\$33	\$33	
Federal Bureau of Investigation	\$20	\$20	
Firearms	\$29	\$29	
Child Abuse	\$15	\$15	
Non-listed Agency fees upon request			
Police Clearances			
Alien/U.S. Immigration	\$26	\$26	
Naturalization Service	\$26	\$26	
U.S. Citizenship/Travel Abroad	\$26	\$26	
Alcoholic Beverage Control	\$26	\$26	
Police Reports			
Traffic Accident Reports	.10 /page	.10/page	
Public Records	.10/page	.10/page	
Police Photographs			
Photographs	\$5.00 each	\$5.00 each	
Digital Images	\$5.00 each	\$5.00 each	
Video/Audio Duplication	Actual cost	\$15	
Safekeeping			
Weapons	\$50	\$50	
(Family Codes 6218 & 6304 and Penal Code 12021.3)			

Schedule of Fees and Charges

DESCRIPTION		Current Fee	Proposed 2021/22	Comments
Vehicle Release				
Vehicle		\$110	\$110	
Repossession Release				
Vehicle		\$15	\$15	
(Government Code 41612)				
Solicitors Permit (requires City Business License)		\$30	\$52	(Direct cost for LiveScan)
Party Responses				
Multiple Responses		Hourly Rate - \$1,000 limit	Hourly Rate - \$1,000 limit	
Driving Under the Influence Emergency Response Cost Recovery				
Per Accident caused by DUI		Officer(s) Rate + Expenses -	Officer(s) Rate + Expenses -	
Charged to arrestee		\$12,000 limit	\$12,000 limit	
PARKING PENALTY SCHEDULE				
Section	Description	1st P/A	1st P/A	2nd P/A
11.38	Obedience to Signs	\$61	\$61	\$76
11.47a	Within divisional island unless marked	\$61	\$61	\$76
11.47b	Within 15' of property line of another street	\$61	\$61	\$76
11.47d	Public steps, public walks when indicated by signs/red paint	\$71	\$71	\$86
11.47e	As indicated by sign or red curb	\$71	\$71	\$86
11.48	Parking within allotted space	\$61	\$61	\$76
11.5	Park wrong way on one-way street	\$61	\$61	\$76
11.51	Parked inside limit markers for funeral service	\$61	\$61	\$76
11.52	Park for consecutive	\$76	\$76	\$92
11.53	Parked on street to be	\$61	\$61	\$76
11.55	Parked on grades exceeding 3%	\$61	\$61	\$76
11.56	Parallel parking	\$61	\$61	\$76
11.57	Angle parking	\$61	\$61	\$76
11.58	Parking for more than 10 minutes 6:00 p.m. to 5:00 a.m.	\$61	\$61	\$76
11.59	Temporary, emergency "No Parking" signs	\$71	\$71	\$86
11.6	Repairing, greasing vehicle in street	\$61	\$61	\$76

Schedule of Fees and Charges

Section	Description	1st P/A	1st P/A	2nd P/A
11.61	Parking on private property	\$128	\$128	\$148
11.62	Parking more than legal time	\$71	\$71	\$86
11.64	Green curb marking	\$71	\$71	\$86
11.65	Yellow curb marking	\$71	\$71	\$86
11.66	White curb marking	\$71	\$71	\$86
	Special passenger loading Zone	\$71	\$71	\$86
11.68	Loading zone generally	\$71	\$71	\$86
11.75.1	Removal of key from unattended vehicle	\$61	\$61	\$76
11.82	Parking District Violation	\$61	\$61	\$76
21.5	Vehicles over 80" wide between 10:00 p.m. and 6:00 a.m.	\$61	\$61	\$76
21.7	Parked commercial vehicle in residential	\$61	\$61	\$76
11.84	Blocking Driveway in Civic Center Area	\$128	\$128	\$148
California Vehicle Code				
21113(a)	Parking on School Grounds	\$61	\$61	\$76
22500 (A-H,J,K)	Illegal Parking	\$61	\$61	\$76
22500 (I)	Bus Zone	\$306	\$306	\$335
22500 (L)	Disabled Ramps	\$306	\$306	\$335
22502	Improper Curb Parking	\$61	\$61	\$76
22507.8 (A-C)	Disabled Zone	\$306	\$306	\$335
	Second offense of 22507.8	\$556	\$556	\$582
	Third offense of 22507.8	\$791	\$791	\$816
22511.56 (b)	Misuse of Disabled Permit	\$306	\$306	\$335
22514	Blocking Fire Hydrant	\$61	\$61	\$76
22515	Unattended Vehicles	\$61	\$61	\$76
22516	Locked Vehicle	\$61	\$61	\$76
22522	Access Ramps	\$306	\$306	\$335
Fine and Penalty Assessment following issuance of written notice to pay fine.				
Fine and Second Penalty Assessment 30 days after notice and forward to Department of Motor Vehicles for collection on registration payment.				

V. FIRE			
DESCRIPTION	Current Fee	Proposed 2021/2022	Comments
Ambulance Fees			
Base Rate	\$2,295.00	\$2,508.21	Fees effective as of 07/01/2020, set by Alameda County Board of Supervisors
Mileage	\$51.78	\$56.59	
Oxygen	\$171.45	\$187.38	
Treatment/Non-Transport	\$460.27	\$503.03	

							SCHEDULE 1
CITY OF PIEDMONT							
Calculation of Appropriation Subject to Limit							
Proposed Budget							
Fiscal Year Ended June 30, 2022							
	2021-22	Appropriation Limit					28,391,461 schedule 2
Total Appropriation		2021-22					
Operation							
Administration		3,794,299					
Public Works		3,929,074					
Planning & Bldg.		2,364,814					
Recreation		2,686,816					
Police		7,297,674					
Fire		7,222,094					
Non-Departmental		3,095,471		30,390,242			
Other & Capital Projects							
Abandoned Vehicle Fund		8,500					
Athletic Facility Preservation		10,000					
Capital Improvement Projects		0					
Community Development Projects		0					
COPS & Juvenile Officer Grant Fun		343,840					
Equipment Replacement		1,698,812					
Facility Maintenance Fund		1,970,500					
Gas Tax		900,000					
Measure D		35,000					
Sewer Projects		1,876,340					
Sidewalk Repair		10,000					
Streets Projects		1,410,000		8,262,992		38,653,234	
Less:							
Non-Proceeds of Taxes		10,379,144					
Appropriated Reserves		3,468,090				13,847,234	
	2021-22	Appropriations Subject to Limit					24,806,000 schedule 3
	2021-22	Amount below Appropriation Ceiling					3,585,461

							SCHEDULE 2
CITY OF PIEDMONT							
Computation of Appropriation Limitation							
Cumulative Growth Rate For 2021-22							
Information Provided by State Department of Finance							
2021-22							
Per Capita - State		5.73+100		=		1.0573	
		100					
Population - County		-0.01 + 100		=		0.9999	
		100					
Calculation of factor for	2021-22		1.05730	x	0.9999	1.0572	
2019-20 Appropriation Limit							
2019-20	Limit	26,974,379			\$	24,564,379	
Muni Tax Voter Approved						2,410,000	
						26,974,379	
2021-22 Appropriation Limit							
2021-22	Limit	24,564,379	x	1.0572	=	\$ 25,969,461	
Muni Tax Voter Proposed						2,422,000	
Total 2021-22 Appropriation Limit						28,391,461	

SCHEDULE 3					
CITY OF PIEDMONT					
Summary of Estimated Revenue by Category					
Appropriation Limitation					
Fiscal Year Ended June 30, 2022					
		Proceeds	Non-Proceeds From Taxes		
		From	Users	Federal	
		Taxes	Fee	& State	Other
TAXES					
Property Taxes		15,927,000			
Sales & Use Taxes		200,000			
Franchises:					
Pacific Gas & Electric			100,000		
Waste Management			250,000		
Cable TV			205,000		
Property Transfer Tax		2,800,000			
Muni Tax		2,422,000			
Business License Tax		580,000			
Utility Users Tax:					
Gas & Electric		850,000			
Telephone		210,000			
Water		45,000			
Sub-Total		23,034,000	555,000	0	0
LICENSES & PERMITS					
Dog License			18,000		
Building Permits			450,000		
Other Permits			25,000		
Sub-Total		0	493,000	0	0
FINES & FORFEITURES					
Vehicle Code Fines					15,000
License & Permit Fines & Penalties			2,000		
Sub-Total		0	2,000	0	15,000
REVENUE FROM USE OF MONEY OR PROPERTY					
General Fund					
Interest Earnings		40,000			
Community Hall Rental			250,000		
Veterans Hall Rental			40,000		
Other Rentals			95,000		
Equipment Replacement -Int. Earnings			61,250		
Facilities Maintenance Fund			21,596		
Sewer Fund - Interest Earnings			10,000		
Sub-Total		40,000	477,846		

				SCHEDULE 3 (Continued)			
				Proceeds	Non-Proceeds From Taxes		
				From	Users	Federal	
				Taxes	Fee	& State	Other
REVENUE FROM OTHER AGENCIES							
State of California							
Forestry & Fire Protection							
Motor Vehicle License Fee							
				1,477,000		0	
1/2 Cent Sales Tax (Public Safety)				105,000			
Gasoline Taxes							
2103						100,000	
2105						65,000	
2106						42,000	
2107						83,000	
2107.5						3,000	
SB1 RMRP						223,000	
Homeowners Property Tax Relief				80,000			
P.O.S.T.							
State Grants: COPS							
Juvenile Officer Grant Fund							
Mandated Costs							
						190,000	
Alameda County							
County Paramedic Tax							
				70,000			
ACTC Sales Tax (Measure B)							
ACTC Sales Tax (Measure BB)							
Measure D							
					35,000		
Measure F							
							40,000
Sub-Total				1,732,000	35,000	1,006,000	943,531
CHARGES FOR CURRENT SERVICES							
Variance/Design Review							
					200,000		
Plan Check Fees							
					280,000		
General Plan Maintenance Fee							
					325,000		
Record Management Fee							
					30,000		
Emeryville Animal Control							
					106,000		
Sewer Service Charges							
					2,802,000		
Athletic Facility Preservation Fund							
					40,000		
Ambulance Service Charges							
					180,000		
Sidewalk Repair							
					10,000		
Recreation (Incl. Athlethi, Schoolmate, Aquatics)							
					2,739,240		
Other: Police Service,Variance Appeal							
					56,000		
Sub-Total				0	6,768,240	0	0
OTHER REVENUE							
Sale of Property							
							0
Other Revenue							
							83,527
Sub-Total							83,527
Proceeds From Taxes				24,806,000	8,331,086	1,006,000	1,042,058
Non-Proceeds From Taxes				10,379,144			
TOTAL REVENUE				35,185,144			



GAVIN NEWSOM - GOVERNOR
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

May 2021

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2021, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2021-22. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2021-22 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2021.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data. Given the stay-at-home orders due to COVID-19, growth in the coming years may be substantially lower than recent trends.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

Erika Li
Chief Deputy Director

Attachment

Attachment A

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2021-22 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2021-22	5.73

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2021-22 appropriation limit.

2021-22:

Per Capita Cost of Living Change = 5.73 percent
 Population Change = -0.46 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.73 + 100}{100} = 1.0573$

Population converted to a ratio: $\frac{-0.46 + 100}{100} = 0.9954$

Calculation of factor for FY 2021-22: $1.0573 \times 0.9954 = 1.0524$

Fiscal Year 2021-22

County City	<u>Percent Change</u> 2020-2021	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
		1-1-20	1-1-21	1-1-2021
Alameda				
Alameda	-0.31	80,445	80,194	80,884
Albany	-9.62	18,871	17,055	17,055
Berkeley	-4.58	122,364	116,761	116,761
Dublin	-0.26	64,003	63,837	64,695
Emeryville	1.11	12,448	12,586	12,586
Fremont	0.47	233,132	234,239	234,239
Hayward	-0.74	159,266	158,089	158,089
Livermore	0.15	91,082	91,216	91,216
Newark	0.53	48,603	48,859	48,859
Oakland	0.74	432,327	435,514	435,514
Piedmont	-0.01	11,297	11,296	11,296
Pleasanton	-0.36	78,654	78,371	78,371
San Leandro	-0.63	87,840	87,289	87,289
Union City	-0.64	73,248	72,779	72,779
Unincorporated	-0.48	147,603	146,890	146,958
County Total	-0.37	1,661,183	1,654,975	1,656,591